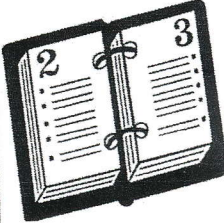
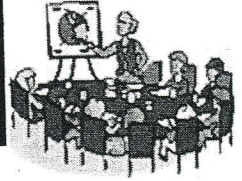


# LABOR EDUCATION WORKSHOP



## Representing Members in Discipline and Interrogation



Date: Wednesday, November 7, 2018  
- and -

Thursday, November 8, 2018

Time: 5:30 PM - 6:00 PM Registration  
6:00 PM - 9:00 PM Program

Location: Ballston Spa Middle School  
Cafeteria  
210 Ballston Avenue  
Ballston Spa, New York 12020

### To Register:

Please contact the CSEA Capital Region 4 Office at (518) 782-4400 or (800) 874-7344 to register. A light dinner will be provided. It is important to pre-register as the workshop attendance is used to determine the amount of materials and reservations for meals. **Reasonable accommodations are available upon request. This workshop is open to Region.**

### Workshop Description:

In this basic workshop, participants will review the elements of their contract disciplinary procedure and/or Civil Service Law Section 75, the categories of discipline and the basic steps and rights of union representatives and employees in disciplinary interrogations. Completion of this workshop complies with the disciplinary training requirement as outlined in the CSEA Local and Unit Constitutions' Article V, Section 6. **Participants must complete this workshop and be designated by their Local/Unit President to represent members in the disciplinary process.**

### Who Should Attend:

**Local Government, NYS Authorities and Canals bargaining unit officers and activists** who are interested in representing members in disciplinary matters.

### Workshop Goals:

Participants will learn to:

- Understand elements of their contract disciplinary and/or Civil Service Law Section 75
- Identify the categories of discipline and how to investigate disciplinary grievances
- Distinguish between an interview and interrogation
- Recognize employee and union rights and limitations within the discipline and interrogation process
- Analyze how to represent employees throughout the disciplinary process

### Please Bring Your Contract!!!

Workshop presented by The CSEA Education and Training Department  
Danny Donohue, President  
CSEA, AFSCME Local 1000, AFL-CIO

